

Gregory Rimpel

Burlington, ON • +1 289-707-5979 • gregory.rimpel@gmail.com

Property Operations Manager

A results-driven Property Operations Manager with a track record of effectively managing property operations, optimizing budgets, and leading high-performing teams. Proficient in landlord-tenant relations, property maintenance, and asset management. Fluent in English and French, with outstanding interpersonal and organizational abilities.

WORK EXPERIENCE

SGS Holdings • Niagara Falls, ON, Canada • 02/2022 - 10/2023

Property Operations Manager

- Lead and manage all aspects of property operations, including asset maintenance, marketing, leasing, and tenant relations. - Develop and oversee budgets, providing strategic financial recommendations to enhance profitability. - Coordinate and lead cross-functional teams to achieve corporate goals and objectives.

Elk Management • Montréal, QC, Canada • 01/2020 - 12/2021

Property Administrator

- Coordinated and followed up on leases with various tenants. - Managed ongoing construction and renovation projects. - Presented clients with invoicing related to leases.

Expert Mobilier • Montréal, QC, Canada • 01/2016 - 12/2019

Supervisor Installer

- Installed and reconfigured modular workstations, including call centers and conference tables. - Managed complete installations from start to finish. - Oversaw the movement of heavy machinery, leveling, and anchoring.

Future Shop/Best Buy • Montréal, QC, Canada • 01/2007 - 12/2015

Electronic Technician

- Installed various car accessories, including radios, CD players, speakers, amplifiers, and more. - Conducted vehicle condition checks and ensured proper operation of all functions.

EDUCATION

Certificate of Real Estate

Institute Of Housing Management • Markham, ON, Canada • 03/2023 - 10/2023

Avion Technical Institute • Montréal, QC, Canada • 01/2006 - 12/2007

CERTIFICATIONS

Property & Building Administration

Building Administration • 01/2023 - 10/2023

SKILLS

Organizational Skills, Relationship Building, Communication, Team Leading, Time Management, Negotiating, Supervision, Work Ethic, Property Management, Strategic Financial Management, Budget Preparation, Asset Management, Cross Functional Skills, Regulatory Compliance, Event Planning, Microsoft Word, Track Records, Microsoft PowerPoint, Microsoft Excel