

Reza Mehri

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## Professional Summary

Detail-oriented and skilled in negotiation, I excel at building strong client relationships. I am proficient in **Ontario Tenancy Agreements** and possess excellent communication and time management skills. Extensive experience in retail management and customer service makes me an ideal candidate for the **Assistant Property Manager** positions.

## Skills & Competencies

- Strong communication and interpersonal skills
- Lease negotiation and contract preparation
- Time management and organizational skills
- Familiar with computer MS Office (Excel, Word, PowerPoint)
- "Willingness to continue education and learn new rules and software
- Very good knowledge of math and finance

## Work Experience

- **Licensed Real Estate Agent** (2023-Oct 2025) at Homelife Vision Realty Inc. Facilitated a multi-million-dollar house sale and several lease deals.
- **Airbnb Super Host** (2020-2023), managed a 3-bedroom house in a prestigious Leaside area, achieving high guest satisfaction through high standards of hospitality, comfort, and a clean home.
- **Ride-sharing Driver** (2018-2023) to gain Canadian experience, communicated effectively with riders and maintained familiarity with the GTA. Professional driving and sanitizing which led to achieving thousands of 5-star ratings.
- **Pharmacy Manager** (1989-2018, Overseas): Provided excellent customer service and maintained strong relationships with pharmacists and distribution companies. Gained transferable skills such as attention to detail, strong

communication, teamwork, stock and inventory management, interpersonal skills, and customer service

## **Education**

Pharm.D. Tabriz Medical University, Iran (1986-1992)

### **Courses:**

- Property Management, Humber Polytechnic (IHM), 2025
- MBA Essentials (Rotman School of Management, U of T)2025
- Excellence in Condominium Management Course (2024)
- Real Estate Salesperson Course- Humber College (2022-2023)

### **Licenses**

- Ontario Real Estate License
- CMRAO Limited License
- Ontario Security and Loss Prevention License

### **Certificates & Courses**

- Successful Negotiation: Essential Strategies and Skills, Coursera (Certificate by the University of Michigan)
- Time Management for Personal & Professional Productivity, Coursera (Certificate by the University of California, Irvine)
- Customer Service Fundamentals, Coursera (Knowledge Accelerators)
- Fundamentals of Management, Coursera (University of California, Irvine)
- Worker Health and Safety Awareness in 4 Steps (Certificate of Completion)

### **Languages**

English, Farsi, Azari